

CCLS Board of Trustees Meeting | MINUTES

Tuesday, October 23, 2018 | 6:03pm | Clayton County Library System Headquarters

Facilitator Deetra Poindexter
Scribe Alma Brown; Slone Williams
Absent Emmit McCord

Attendees:
Courtney McFarlane Slone Williams
Brenda Harrison Shavawn Simmons
Deetra Poindexter Yaasmeen Nyjan
Lillie Golden Alma Brown
Stuart Lange
Rosalind Lett

I. AGENDA & MINUTES

Meeting Called to Order: 6:03pm

Motion

Second

Call for the adoption of the agenda

Shavawn Simmons

Brenda Harrison

Additions added to agenda:

1. Name Tags
2. Board members bond Insurance
3. Surveys
4. Bylaws

Motion to make corrections to the minutes then accept

Courtney McFarlane

Lillie Golden

5. Spelling of Emmit McCord's name and parliamentarian
6. Mark Rosalind Lett as present during last meeting

Full Board approval – minutes approved

II. PUBLIC COMMENTS

No comments.

Name Tags - must be worn always when conducting Board of Trustees business.

Board Members Bond Insurance - Madam Chair Poindexter provided each Board Member with their bond insurance.

Treasurer - Alma Brown made a recommendation for the Library Director to create a policy for donations and accepting monetary donations aligned with the county's policies.

Parliamentarian – will remain tabled allowing Madam Chair Poindexter to research whether this is an appointed position by the Board, or if any civilian knowledgeable of the *Roberts Rules of Order* can serve as parliamentarian.

Bylaws - the Board did not vote on the amended bylaws; revisions are still being provided by Board members. Deadline to submit final revisions to Ms. Alma Brown is scheduled for Friday, October 26, 2018.

Collective Development Policy – the Library Director states that the submitted policy report did not adhere to the outline provided and there's information missing.

Clayton County Board Orientation Session – the Board reviewed the PowerPoint presentation presented at the Clayton County Board orientation, presented by the County Clerk.

Next Regular Business Meeting - is scheduled for Tuesday, November 13, 2018.

Board of Trustees Attorney - Madam Chair Poindexter confirmed that the Board will interview potential attorneys at the next Regular Business Meeting on Tuesday, December 11, 2018.

Surveys – will be discussed during executive session.

IV. ADJOURNMENT

Motion

Second

- Adjourned: 8:04pm

Stuart Lange

Shavawn Simmons

Minutes submitted by: *Stene T. Williams*

11/9/2018

Board Secretary

Date

Minutes Approved by: Deetra Poindexter

11/9/2018

Board Chair Signature

Date