

CLAYTON COUNTY LIBRARY BOARD OF TRUSTEES

Action Minutes

JANUARY 9, 2018

I. Members present Gwen Wiggins, Daniel Small, Shavaun Simmons, Brenda Stiggers, Stuart Lange, Brenda Rayburn, Deetra Poindexter, Bejanae Kareem

Absent: Courtney McFarland, Donna Brooks, Sherry Hamilton

II. Public Comments - No public comments

III. Introduction of New Board Members; Shavaun Simmons, Stuart Lange, Deetra Poindexter, Brenda Stiggers introduced themselves. New Asst. Director – David Thrash was introduced.

IV. Board Photos were taken and all members were asked to submit a brief Bio in two weeks.

V. Unfinished Business

A. Election of Officers – Secretary

Shavawn Simmons was nominated and elected as the Board Secretary. Library Staff will serve as backup. Motion made by Brenda and seconded by Stuart. The board voted unanimously in favor of this motion.

B. Quorum – Revised to state that one third of the active board members will constitute a quorum.

C. Electronic Vote - Non-responsive vote will count as an abstention. The board consensus was given. A sentence will be added to the bylaws to state that for electronic voting a quorum of one third of active members must vote.

D. Foundation Update - Ros reported that letters were sent out to invite 8 people to serve on the Foundation Board.

The following people were contacted

Kenneth Burwell – BB & T Bank

Eboni Lee - Clayton County School System

Trakell Fears – The Clayton Center

Loretta Parham – Clark Atlanta University Library

Wanda Dallas - Clayton County Chief Magistrate Judge

Charisse Braxton – Kaiser Permanente
Angela Redding – Forest Park City Manager
Tyrone Burkes – Georgia’s Own Credit Union
Daniel Obiora – Obiari Fields Law Firm
Edward Taylor – Heritage Bank
Linda Crissey - Arts Clayton

Will meet with this group and proceed with incorporation.

VI. New Business

A. Director’s Report and Reports from Assistant Directors

Director Rosalind Lett gave her report and the Assistant Directors gave their reports. Copies of reports were available for all board members.

B. Project Updates (NW Library, RFID, HUD, GPLS Repair/Maintenance, Coffee Shop)

The Northwest Library is in the final stages of design.

The RFID system is live and working well. We are working on credit card access.

The HUD grant is being used to paint the headquarters library and to renovate the meeting room.

A GPLS grant has been used to improve lighting all over the library.

Plans are underway to develop a Coffee Shop in the front of the library.

C. Frequency of Board Meetings (Conference Call Line)

The board agreed to meet

D. Board Activity Recommendations

Have the Building and Maintenance Dept do a system wide assessment of the library.

It was recommended that we invite Ben Hopkins to our next Board Meeting.

The Board showed concern about the maintenance of the Pavilion and what that will look like.

It was recommended that clarity about the upkeep of the Pavilion needs to be sought.

E. Library Priorities

Tabled to next meeting.